

**CHESTER CEMETERY DISTRICT
BOARD OF DIRECTOR'S MEETING
OCTOBER 14, 2021 AT 9:00 AM
CHESTER COURTHOUSE FIRST AVE. & WILLOW WAY**

AGENDA

- 1. Call to order/take attendance**
- 2. Approval of Oct. 14, 2021 agenda and Oct. 5, 2021 agenda**
- 3. Approval of Sept. 9, 2021 minutes and Oct. 5, 2021 minutes**
- 4. Public Comment**
- 5. Old business:**
 - a. Posting of General/Interim Manager position
 - b. Repair and inspection of backhoe
 - c. Well repair follow up from George Grams
 - d. Meeting with Fred Yancy, (insurance claims adjuster)
 - e. Update on Cal OES program (cemetery cleanup)
 - f. Purchase of computer equipment and phones
 - g. Dept. of Facility Services update on lease and notification about usage of the courtroom for meetings
 - h. Double depth graves research (follow-up from Judy)
- 6. Treasurer's report**
- 7. Budget for 2021-2022 (tabled from Sept. 9 meeting)**
- 8. Manager's report**
- 9. New business**
 - a. George recommends that we change the application deadline to "open until filled," discuss apps. pending
 - b. Process for approval of paying bills before submitting to the county auditor
 - c. Open the cemetery gate/contract outside grave digging/ place a storage unit by the back gate for tools
 - d. Status of Indian Cemeteries
 - e. Join Chamber of Commerce
 - f. Hire a CPA to do audit
 - g. Prepare a list of At Will employees
 - h. Add second monthly meeting (motion made and approved Sept. 9, 2021 meeting to remain once monthly per by-laws)
 - i. Discuss security bill received
 - j. New applicant for Interim Manager Position