

PCOE-PUSD-FRC Joint Regular Board Meeting via Zoom

January 05, 2022, 3:00 PM
Boardroom, 50 Church Street, Quincy

Mission Statement

Our mission is to collectively inspire every child in every classroom every day.

Vision Statement

We ensure an exemplary education with diverse opportunities and we accept no limits on the learning potential of any child.

Our Core Values

Learning - We support continuous learning first and foremost as the foundation for success.

Fiscal Responsibility - We fulfill our stewardship to provide for the students of today and tomorrow.

Compassion - We treat ourselves and others with compassion and respect.

Teamwork - We work together in a supportive and positive manner.

Individuality - We honor the unique gifts and contributions of each student, staff and community member.

Accountability - We follow through on our commitments. We are responsible and accountable for our actions and results.

Communication - We listen, respond, and follow through with open and respectful two way communication.

Strategic Goals

Student Achievement - All students will graduate from high school with academic and social - emotional skills, prepared for continuing education and career opportunities.

Fiscal Responsibility - The District will have a balanced budget.

Staff - Recruit and retain the most talented, student - centered staff and invest in their professional growth.

Family/Community - Engage and enhance family and community partnerships, home-to-school connections and establish our schools as community centers.

Facilities - All school facilities will be 21st Century teaching and learning environments.

Leadership - Accept leadership, responsibility and accountability for implementing the vision, mission, core values, goals, and policies of the Board of Trustees and determine each leader's commitment to providing excellent service to our communities.

Meeting Norms

Make sure each member's voice is heard

Turn off cell phones or put on vibrate

Be present and be prepared

Honor time; be effective and efficient

Disagree agreeably

Be respectful of others and engage in civil discourse

Keep confidential items confidential

Operate with trust

Stay on task

Assume and expect best intentions

Put aside personal issues

Keep the focus on students

Governing Board of Trustees

Traci Holt, President

Joleen Cline, Clerk

Leslie Edlund

Dave Keller

JoDee Read

Agenda

1. All Trustees and administrative staff may participate remotely from their homes due to COVID-19 social distancing requirements. Zoom link is in quick summary. Public Comment will be honored by participants raising their virtual hand.

Join Zoom Meeting

<https://us06web.zoom.us/j/91366290570>

Meeting ID: 913 6629 0570

One tap mobile

+12532158782,,91366290570# US (Tacoma)

+13462487799,,91366290570# US (Houston)

2. Call To Order PCOE and PUSD

Traci Holt

3. Roll Call

Patty McCutcheon

Cline

Edlund

Holt

Keller

Read

4. Approval of PCOE-PUSD Agenda

Traci Holt

5. Call to Order Feather River College Meeting

Guy McNett

6. FRC Roll Call

Guy McNett

Guy McNett

Dr. Dana Ware

Dr. Kimberly Kaznowski

Bill Elliott

John Sheehan

7. FRC Approval of Agenda

Guy McNett

8. Flag Salute

Kevin Bean

9. Trustee Election Options - 30 minutes

Traci Holt

Information item: The Governing Boards of PCOE, PUSD and FRC, will be conducting the second of two

Pre-Map Public Hearings to encourage participation by stakeholders who wish to provide input regarding a proposal to transition to a by-trustee area election process.

9.a. Public Hearing #2 - Pre-Map

Traci Holt

Procedural item: This is the second of two “Pre-Map” Public Hearings, conducted by the Governing Boards of PCOE, PUSD, and FRC, to encourage participation by stakeholders who wish to provide input regarding a proposal to transition to a by-trustee area election process, and the district boundaries.

Required criteria for drawing map boundaries:

- balanced populations; no gerrymandering of boundaries; boundaries shall not result in a denial or abridgement of the right of any citizen to vote on account of race or color.

Optional items:

Compactness; contiguity; observe communities of interest such as high school attendance areas, rural or urban populations, municipalities, social interests and more; visible features such as topography and geography, and major highways, waterways, etc. • Community input and participation is key at all stages

Questions and considerations which may be explored during the meeting:

1. Target numbers of voters within 5% range from mean
2. Do not split any contiguous small community (i.e. Graeagle, Portola, Greenville, Crescent Mills, Meadow Valley, etc.)
3. Do not create an island in the larger population areas (i.e. Quincy) as one trustee area with it surrounded by a single other trustee area.
4. When possible, follow Board of Supervisors boundaries
5. Use roads as dividing lines between areas
6. Split high school boundaries only when necessary

If you are not able to attend, and would like to provide input, please forward your comments to Terry Oestreich at toestreich@pcoe.k12.ca.us.

Public forums will be held via Zoom (here is the link) on the following dates:

- Tuesday, January 11th from 6 pm – 6:30pm
- Thursday, January 13th from 6 pm – 6:30pm
- Tuesday, January 18th from 6 pm – 6:30pm
- Tuesday, January 25th from 6 m – 6:30 pm

10. Adjourn FRC Meeting; PCOE-PUSD Meeting will continue following a 5 minute recess

**Guy McNett/
Traci Holt**

11. Remote Meeting Determination - AB 361 - 2 minutes

Traci Holt

Discussion/Action item: AB 361 went into effect on 10/1/2021, which allows for public meetings to continue to be held remotely, if certain circumstances exist. California is still in an active state of

emergency due to the COVID-19 pandemic based on the Governor's March 2020 order, which allows for remote meetings to be held, following criteria for public inclusion specified in AB 361.

In order to continue to comply with the provisions of AB 361 the Board must reconsider the circumstances of the state of emergency and make the following findings by majority vote at least every 30 days:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
2. State or local officials continue to impose or recommend measures to promote social distancing.

Recommendation: Board approval to hold the upcoming meeting remotely, in compliance with AB 361.

12. Presentations

12.a. Principal's Recognition Award - 10 minutes

**Lara Hollister and
Tom Brown**

The Plumas County Office of Education and Plumas Unified School District have exceptional pupils who do well academically and accomplish great things in and out of school. The Principal's Recognition Award recognizes outstanding pupils who display the characteristics promoted in the Governing Board's adopted vision and mission statements. Pupils are chosen by their respective schools for demonstrating personal achievement, and the skills necessary to be self-directed, productive and responsible citizens.

QES -

QHS - David Leonhardt, Grade 12, parents Tiffany and Rick Leonhardt

12.b. Student Representative to the Board - 5 minutes

**Leslie Edlund and
Tom Brown**

Procedural item: Principal Tom Brown will introduce Kayla Thackeray who has been selected to represent Quincy Junior/Senior High School on the Board of Education. Board Member Leslie Edlund will administer the Oath of Office. Kayla will provide an update on events at their school.

12.c. Teacher/Program Feature - 10 minutes

Traci Holt

Information item: Hannah Wrenn, Quincy Jr/Sr High School teacher, will share about their new Agricultural Science program and corresponding FFA chapter activities.

Michele Graham and Susannah Russo will talk about the new Mild Moderate SDC classroom at the Quincy Elementary - Alder campus.

13. Public Input

Traci Holt

The public is encouraged to submit written comments to the Superintendent in advance for the Board Members consideration prior to the meeting. In order to help ensure Board Members have sufficient time to review all comments, please submit comments by noon on Wednesday prior to the meeting. There is a 3 minute time limit for each person who addresses the Governing Board during public input. Note: speaker time limit of 3 minutes is monitored, with a limit of 20 minutes per topic. Timelines will be honored. A summary of written comments will be added to the minutes.

Public Comment will be honored by participants emailing: toestreich@pcoe.k12.ca.us or texting (530) 249-0674, identifying the topic which will be shared with Board Members.

No action or discussion shall be undertaken on any items not appearing on the posted agenda except that members of the Board or the Plumas Unified School District staff may briefly respond to statements made or questions posed (Education Code 54954.2).

- 14. Quarterly Report on Williams Uniform Complaints - 1 minute** **Patty McCutcheon**
Information item: A requirement of Education Code 35186 section (d) is that a school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and to the governing board of the school district.

No complaints regarding textbooks and instructional materials, teacher vacancy or mis-assignment, or conditions of facilities were filed with any school in the district during the quarter ending in December 2021.

15. Student Achievement

- 15.a. High 5 and Enrichment Teacher Update: Attendance rates - 10 minutes** **Kristy Warren**
Information item: Kristy Warren will share updated information on attendance rates and enrichment teacher progress.

No Action Required

16. Leadership

- 16.a. Nomination of Member to the CSBA Delegate Assembly - 2 minutes** **Traci Holt**
Action item: Any CSBA member board is eligible to nominate board member(s) within their geographical region (District) or Subregion (COE) to serve as an elected representative on the CSBA Delegate Assembly. The Assembly is comprised of representatives from 21 regions. Elected Delegates will serve a two-year term beginning April 1, 2022 through March 31, 2024. Delegates attend two required, two-day meetings annually: May in Sacramento, and December, immediately preceding the Annual Education Conference. Leslie Edlund was appointed to serve the remainder of Dwight Pierson's two-year term (COE Subregion 2C), which will end March 31, 2022.

Candidate nominations are due to CSBA no later than Friday, January 7, 2022. Following nominations, ballots will be sent out to member boards for voting. Leslie Edlund is interested in serving a second term on the Delegate Assembly, representing COE Subregion 2C.

Recommendation: Nomination of Leslie Edlund, to serve as a representative to Subregion 2C, representing Plumas and Lassen Counties.

- 17. PCOE Items Only** **Traci Holt**
- 18. Staff** **Scott Cory**

- 18.a. Personnel transactions included with this agenda - 1 minute**
Information item: This agenda may include, but is not limited to, authorization for offer of employment for classified staff, contract positions, and resignations.

Recommendation: Information only, approved by the County Superintendent.

- 19. Consent Items** **Traci Holt**
- 19.a. Minutes from the Board Meeting**

- 19.a.1. 12/3/21 Special Traci Holt
- 19.a.2. 12/8/21 PCOE-PUSD-FRC Regular Joint Meeting Traci Holt
- 20. Future Agenda Items Traci Holt
- 21. Adjourn PCOE Meeting Traci Holt
- 22. PUSD Agenda Items Traci Holt

23. Facilities

23.a. **Measure B Project Updates - 5 minutes** Lisa Cavin

Information/Discussion/Action item: Project requests, including contracts, change orders, and bid awards will be discussed as well as dialogue regarding future projects and timelines.

The attached spreadsheet "Measure B Project Requests" includes new contracts, change orders, and bid awards. Additional project information may be shared as soon as it is available.

Recommendation: Approval is requested for the project list as presented.

In the event that an item is presented between the time this agenda is posted and the actual day of the meeting, staff will provide their recommendations on items that require board action.

23.b. **Facilities Update - General Fund - 3 minutes** Lisa Cavin

Action Item: An update will be provided on the most recent projects and an opportunity for comments, questions, and dialogue regarding future projects and timelines. Items within this update are paid from funds other than Measure B (General Fund 01, School Facilities Fund 35, Fund 40 Special Reserve Capital Outlay).

Recommendation: Approval is requested for the items as reflected on the attachment. In the event that an item is presented between the time this agenda is posted and the actual day of the meeting, staff will provide their recommendations on items that require board action.

23.c. **Greenville Update - 10 minutes** Cabinet

Discussion/Action: An update will be provided on facility use agreements, Internet, phones, playgrounds, and the latest approval from Governor Newsom regarding our ability to use other facilities in Indian Valley as school sites. Presentation slides will be available at time of meeting.

Recommendation: Use of additional sites in Indian Valley as school sites.

24. **Consent Items (Action)** Traci Holt

24.a. **Minutes from the Board Meeting**

- 24.a.1. 12/3/21 Special
- 24.a.2. 12/8/21 PUSD/PCOE-FRC Joint Meeting
- 24.a.3. 12/10/21 Special

24.b. **Service contracts included with this agenda**

24.c. **Check registers for the month of December 2021**

24.d. **Field Trips**

25. Closed Session

25.a. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters including:

25.a.1. Public Employee Evaluation(s): principal(s), administrator(s), management

25.a.2. Public Employment: Position: Personnel transactions included with this agenda.

25.a.3. Public Employee(s) Discipline/Dismissal/Release/Reassignment

25.a.4. Pursuant to sections 54957.6 and 3549.1 of the Government Code, Conference with Labor Negotiator(s): Agency Negotiators: Scott Cory. Association(s) PCTA and CSEA; and All Unrepresented Personnel - Administrators, Management, Confidential, Classified.

25.b. Anticipated Litigation, pursuant to Government Code 54956.9; There are no current cases.

26. Reconvene

27. Staff

27.a. Personnel transactions included with this agenda - 1 minute

Scott Cory

Action item: This agenda may include, but is not limited to, authorization for offer of employment for administrative supervisors, certificated, and classified staff. In addition, you will find new positions, promotions, resignations, retirements, transfers, job descriptions, declined offer of employment, leave of absence requests, reallocation, re-classifications, and coaching.

Rationale: Recruit and retain the most talented, student-centered staff and invest in their professional growth.

Recommendation: Consideration of the Human Resources agenda items.

27.b. Appointment of District Superintendent and Approval of Employment Contract

Traci Holt

Action item: Appointment of District Superintendent and approval of employment agreement for District Superintendent.

28. Future Agenda Items

29. Adjourn PUSD Meeting

Traci Holt

Disability Information

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Superintendent's Office 48 hours prior to the meeting at (530) 283-6500 ext. 5201. All supporting documentation for this meeting is available for public review during regular business hours Monday through Friday from 8:00 am to 4:30 pm in the Superintendent's Office located at 50 Church Street in Quincy, or at www.pcoe.k12.ca.us.